

**Healthy Births Learning Collaborative
SPA 4**

May 8, 2008

Meeting Location:

Good Samaritan Hospital

Cedar Room

637 South Lucas Avenue

Los Angeles, CA 90017

Meeting Notes

Meeting Objectives:

1. LA Best Babies Network Update: Collaborative Sustainability
2. Resume 2008 Action Plan Discussion

Co-Chair: Nancy Gutierrez

Co-Chair: Mollie Miodovski

1. Welcome and Introductions

Ms. Gutierrez opened the meeting with a brief welcome and introductions.

2. Business

• **LA Best Babies Network Update: Collaborative Sustainability**

Ms. Radillo announced that with the new expansion of the Healthy Births Initiative, there are some program modifications. The LABBN staff has been here to help to establish the collaboratives, and we have already engaged in activities that begin the process of sustainability for all the collaboratives, including SPA 6, such as:

- a) the development of our Mission Statement and
 - b) the development of our governance structure
- Ms. Radillo stated that in order to continue in the process of sustainability, the collaborative needs to begin transferring some of the administrative duties to HBLC members. The Network suggests beginning with the transferring of note-taking and typing of meeting minutes.
 - LABBN staff will provide the template currently being used by the Network's Community Outreach Specialists, and collaborative member taking notes will type them using the provided template and send to LABBN staff. Network staff will review the notes and send them out electronically to HBLC members.
 - The collaborative agreed on rotating the role of note-taking. Ms. Dolores Carlos volunteered to take notes at the July meeting.

• **SPA 4 HBLC Brochure**

Ms. Radillo informed group members that the SPA 4 HBLC brochure was updated and ready to be disseminated. Group members took copies of the brochure.

3. Discussion

• **Resume 2008 Action Plan Discussion**

a) Flyer to Promote Art Contest Update

- ~ Group members reviewed the Art Contest Flyer and made some suggestions:
- ~The collaborative discussed official contest rules and agreed that the contest will be open to all High School students in LA County.
- ~ Group members agreed that prizes for 1st, 2nd, and 3rd place winners will be awarded.
- ~ Group members also discussed that 20 posters will be selected to be displayed at the Art Exhibition Night scheduled for August the 14th and not only the first three winners.
- ~ Group members talked about the poster selection process and the need to create a rubric to facilitate the selection process. Ms. Carlos will find out whether her Art teacher may have an existing rubric that we could utilize or perhaps tailor an existing document to fulfill our needs.
- ~ Ms. Gutierrez will revise the flyer and will incorporate members' suggestions. The revised version will be ready May 13, 08 for dissemination purposes.
- ~ Ms. Radillo will print hard copies for those who need them.

b) Potential Venues Update

- ~ LABBN staff notified group members that Ms. Gates was able to secure the Art Form Studio for August the 14th, from 5:00 to 7:00 PM as the venue where we will host the Art Exhibition Night. However, group members' discussed that parking will be an issue since we are expecting twenty artists plus their guests and the SPA 4 HBLC group. Ms. Carlos will find out if the Art Exhibition Night could be hosted by *La Mano Press Art Studio* which has plenty of parking and enough space to display the twenty posters.
- ~ A suggestion was made to have a *Resource Table* at the Art Exhibition Night and offer information on Teen Pregnancy Prevention as well as condoms. Ms. Gutierrez will be contacting Planned Parenthood and invite them to be part of this event.

c) Contestants Incentives Update

- ~ The collaborative agreed to contact local Council Members to acquire certificates of recognition for the 20 finalists so their work can be recognized by City Officials.
- ~ Ms. Carlos volunteered to write a letter that will be sent out to City Officials. The draft letter will be ready May 14, 08. Ms. Carlos volunteered to contact Council Member Ed Reyes and Congresswoman Lucille Roybal-Allard.
- ~ Ms. Miodovski volunteered to contact other City Officials within the SPA 4 area.
- ~ A suggestion was made to frame the winning posters and to mat the other seventeen.
- ~ Group members encouraged Ms. Carlos to invite her artist friend to attend the July meeting so he/she can help us out with the poster selection process.

4. Next Steps

- ~ Group members agreed on rescheduling the June meeting, therefore, we will be meeting on July 10, 2008. The selection of the twenty finalists' poster will take place at the July meeting.

Next Meeting will take place July 10, 08.

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Palm Oak Room
637 S. Lucas Avenue
Los Angeles, CA 90017

5. Announcements

6. Adjournment